

TERM OF REFERENCE

Overview

Home school is one of WAO efforts to ensure that children who are in crisis would still have continuous access to education. The key aim of the home school is to enable each child to achieve his/her maximum potential while raising their self-confidence, self-esteem and working towards greater levels of independence. There is an emphasis on promoting a positive environment in which children stay safe, work towards healthy lifestyles, enjoy as they learn, feel that their contribution is valued and the whole of their well-being is important.

Key Responsibilities:

Delivery of Services

i) Teaching and Learning

To be responsible for the teaching of a class of children who may come from different level of education and knowledge. This will include the day-to-day management and organisation of the class, as well as the organisation, supervision and work programmes, enabling them to develop in their role. In particular, you will be required to undertake the following responsibilities:

- To undertake planning on a weekly **or** daily basis, and be adequately/appropriately prepared for the teaching day within the home school expectations.
- To promote the use of ICT to support / enhance learning and curriculum access for the children
- Working in close partnership with parent, including with the Services Department communication systems, learning and support programme.
- To develop strong links and joint working practices with other agencies, including the delivery of specialist programmes.
- To be flexible in terms of timetable allocations, age groups taught, etc. These may depend on the needs of individual or groups of children, or the organisation generally.

ii) Curriculum Development

Curriculum development to be focus on intellectual, physical and social development. While intellectual development is the focus, it is important for the home school teacher to set specific goals so that the children will have more direction. Subjects may be in focus to languages, math, natural sciences, social studies or life skills development.

- Take a leading role in the review and development of your subjects
- Develop specific goals and objectives to be achieved at the end of learning on monthly basis
- Prepare analysis against specific goals and objectives on monthly basis
- Keep up-to-date with changes, initiatives, etc relating to the subjects.
- Collect samples of assessed work in your subject which reflect the achievements of children and progression of learning in the subject.
- Produce and keep an up-to-date subject file, which meets the requirements.
- Promote and facilitate the use of ICT in your subject to support/enhance children's learning and access to the curriculum.

The above list is not exhaustive and may be subject to change. It should be noted that the duties of the post may be subject to change to meet the changing needs of the project